

Administrator accounts

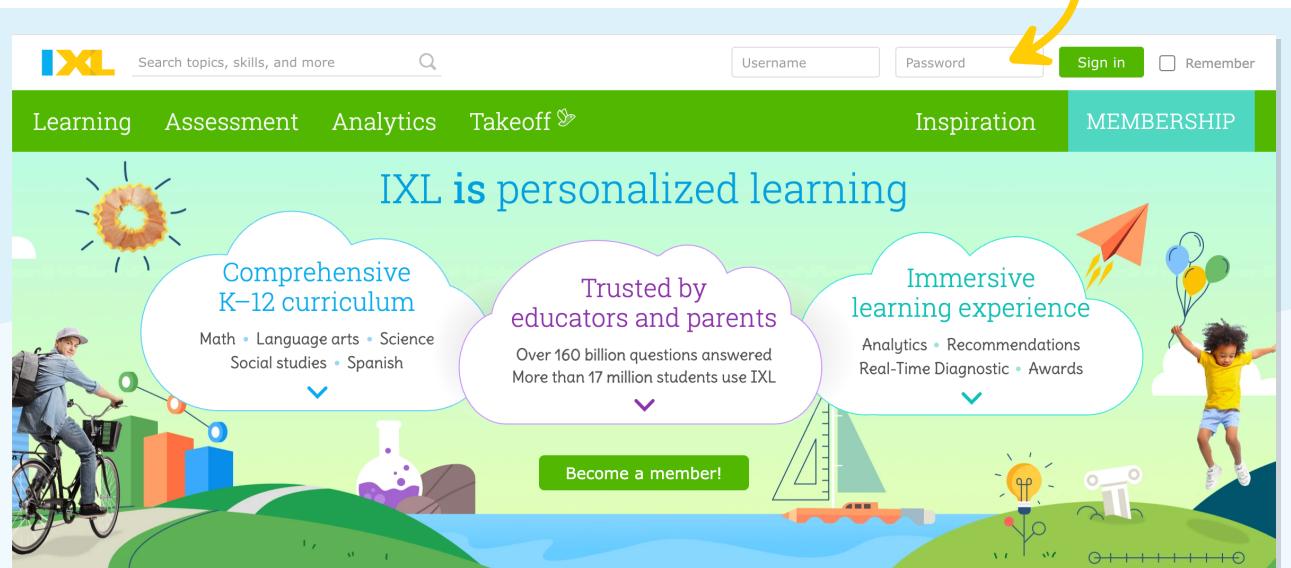


QUICK-START GUIDE

- Each IXL site license includes a special administrator account.
- Use this account to manage student and teacher accounts and lead your school to success.
- Sign in often to make the most of your site license!

1

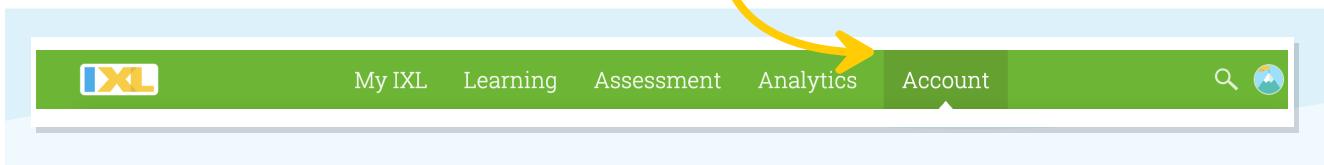
Sign in to your IXL administrator account at www.ixl.com.



If you don't have your administrator username and password, contact us at help@ixl.com

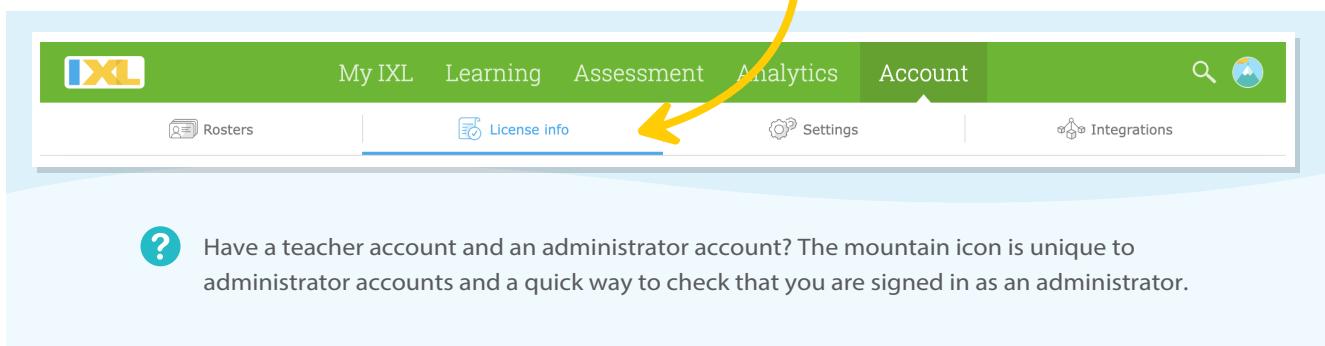
2

Click **Account** to get started.



3

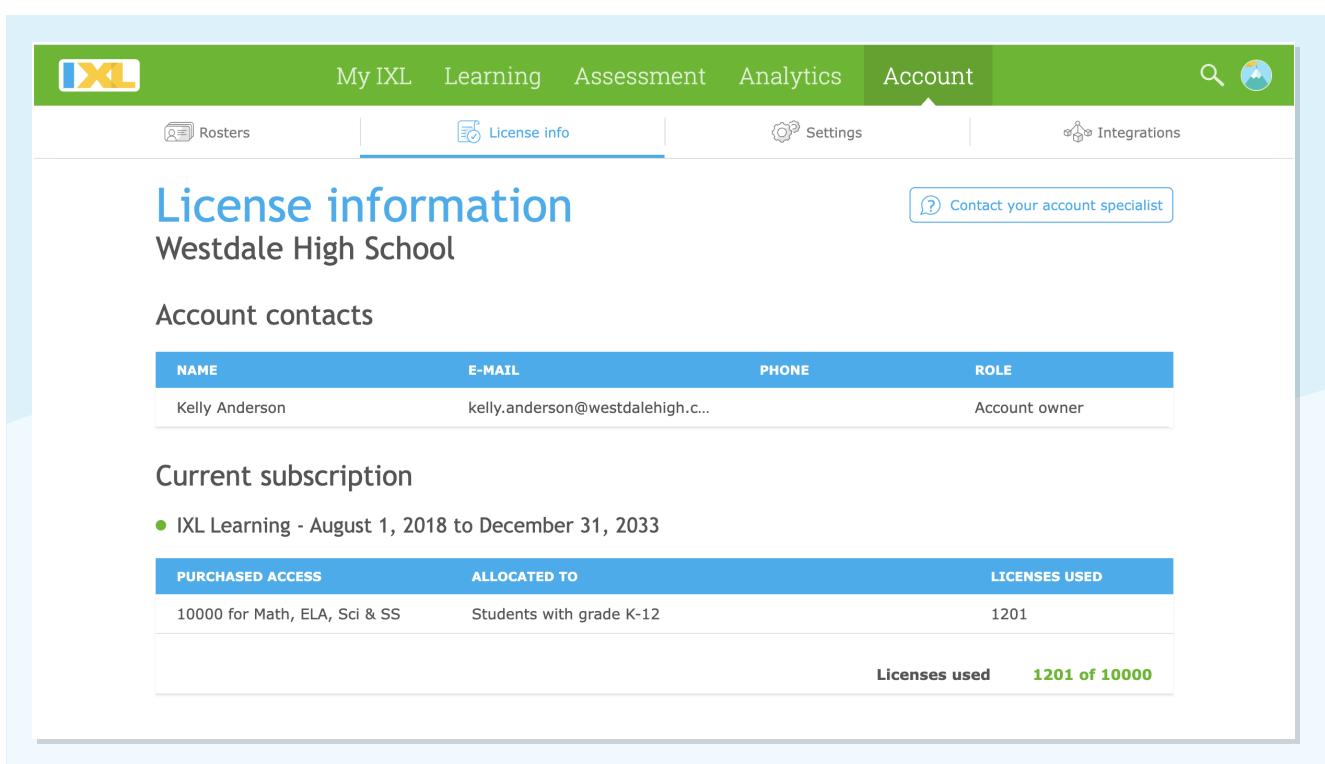
Under Account, click **License info**.



Have a teacher account and an administrator account? The mountain icon is unique to administrator accounts and a quick way to check that you are signed in as an administrator.

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Verify the contact information for your site license.



License information
Westdale High School

Contact your account specialist

Account contacts

NAME	E-MAIL	PHONE	ROLE
Kelly Anderson	kelly.anderson@westdalehigh.c...		Account owner

Current subscription

- IXL Learning - August 1, 2018 to December 31, 2033

PURCHASED ACCESS	ALLOCATED TO	LICENSES USED
10000 for Math, ELA, Sci & SS	Students with grade K-12	1201
		Licenses used 1201 of 10000

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On the Roster tab, select **Students** to see a list of all the student accounts on the master roster of the site license. Use this list to add, edit, or remove student accounts.

IXL

My IXL Learning Assessment Analytics Account

Rosters License info Settings Integrations

Students

Enter a student's name, student ID, username, or email address to search.

Filters

Add a student Upload roster Contact your account specialist

1-100 of 1201 < > More

STUDENT NAME	COURSES	SCHOOL	LAST UPDATED
Aaliyah Wolf	20300045 2 Witt	West Elementary...	4/9/2025
Ace Martinez	20300018 2 Avery	men...	4/16/2025
Adam Ray	20300001 2 Bernard	ntar...	4/16/2025
Adrian Davenport	20300049 2 Butler	men...	4/16/2025
Alexa Dixon	20300068 2 Bernard;Buck	West Elementary...	4/16/2025
Alexander Brown	20300212 2 Avery;Baird;Bernard;C...	West Elementary...	4/16/2025

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After selecting a student, click on the pencil icon to edit.

STUDENT NAME

- Robert Alvarado
- Kevin Austin
- Zoey Ayala
- Zoey Ballard
- Kylie Barron
- Madeline Battle
- Genesis Beach
- Madeline Beard
- Dominic Bird
- Brianna Blair

Madeline Battle

Active Inactive

Personal info

Name Madeline Battle

Username

Grade 1

Teachers

Subscription

Subjects Math

Madeline Battle

Personal info

First name*

Last name*

Student ID*

Username*

Password*

Email address

* Required field

Cancel **Submit**

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On the Roster tab, select **Teachers** to see a list of all the teacher accounts associated with your license. Use this list to add, edit, or delete teacher accounts.

The screenshot shows the IXL Roster tab interface. At the top, there is a navigation bar with the IXL logo, 'My' account, 'Rosters' (selected), 'License info', 'Settings', and 'Integrations'. Below the navigation bar is a sidebar with links: 'Students', 'Teachers' (selected), 'Administrators', 'Courses', and 'Upload roster'. The main content area displays a table of teachers with columns for 'TEACHER NAME', 'EMAIL', and 'TOTAL STUDENTS'. The table lists eight teachers: Cooper, Samantha; Gaytán de los Santos, Kimberly; Gonzalez, Gregory; James, Virginia; Johnson, Betty; King, Brenda; Lopez, Angela; and Lopez, Gregory. A yellow callout box with a question mark icon says, 'Create new accounts for your teachers—it's easy!' and 'Teachers can also create their own accounts using your site license activation key, available on the **License info** tab of your administrator account.' A yellow arrow points from the 'Teachers' link in the sidebar to the 'Teachers' link in the table header. Another yellow arrow points from the 'Click on any teacher to edit.' text in the callout box to the first teacher's name in the table.

TEACHER NAME	EMAIL	TOTAL STUDENTS
Cooper, Samantha	csam@westdale.com	88
Gaytán de los Santos, Kimberly	gkim@westdalehigh.com	56
Gonzalez, Gregory	1121007226842490142blackhole@quia.com	354
James, Virginia		90
Johnson, Betty	212024712599405205blackhole@quia.com	333
King, Brenda		30
Lopez, Angela	170462167047282632blackhole@quia.com	4
Lopez, Gregory	457105167105886749blackhole@quia.com	45

Congratulations!

Your school is ready to use IXL!
Encourage your students and teachers to sign in and explore their accounts.

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Click **Analytics** to see your School Achievement, Engagement, Skill Performance, Assessment, and Live School reports.

SCHOOL ACHIEVEMENT

THIS YEAR, WE'VE ANSWERED **5 4 6, 8 5 5** QUESTIONS!

SKILL PROGRESS SUMMARY

6,466 SKILLS MASTERED

12,979 SKILLS PROFICIENT

21,217 SKILLS PRACTICED

TIME SPENT

4,066 hr THIS YEAR

• SCHOOL

• HOME

THE IXL EFFECT

Maximize success with our research-proven best practices!

least 30 questions per week has a measurable impact on student outcomes.

Already meeting that goal? Aiming for 60 or 90 questions per week has been shown to have an even bigger impact on student success.

[Learn more](#) about the IXL Effect.

Questions answered per student

Goal: 30Q

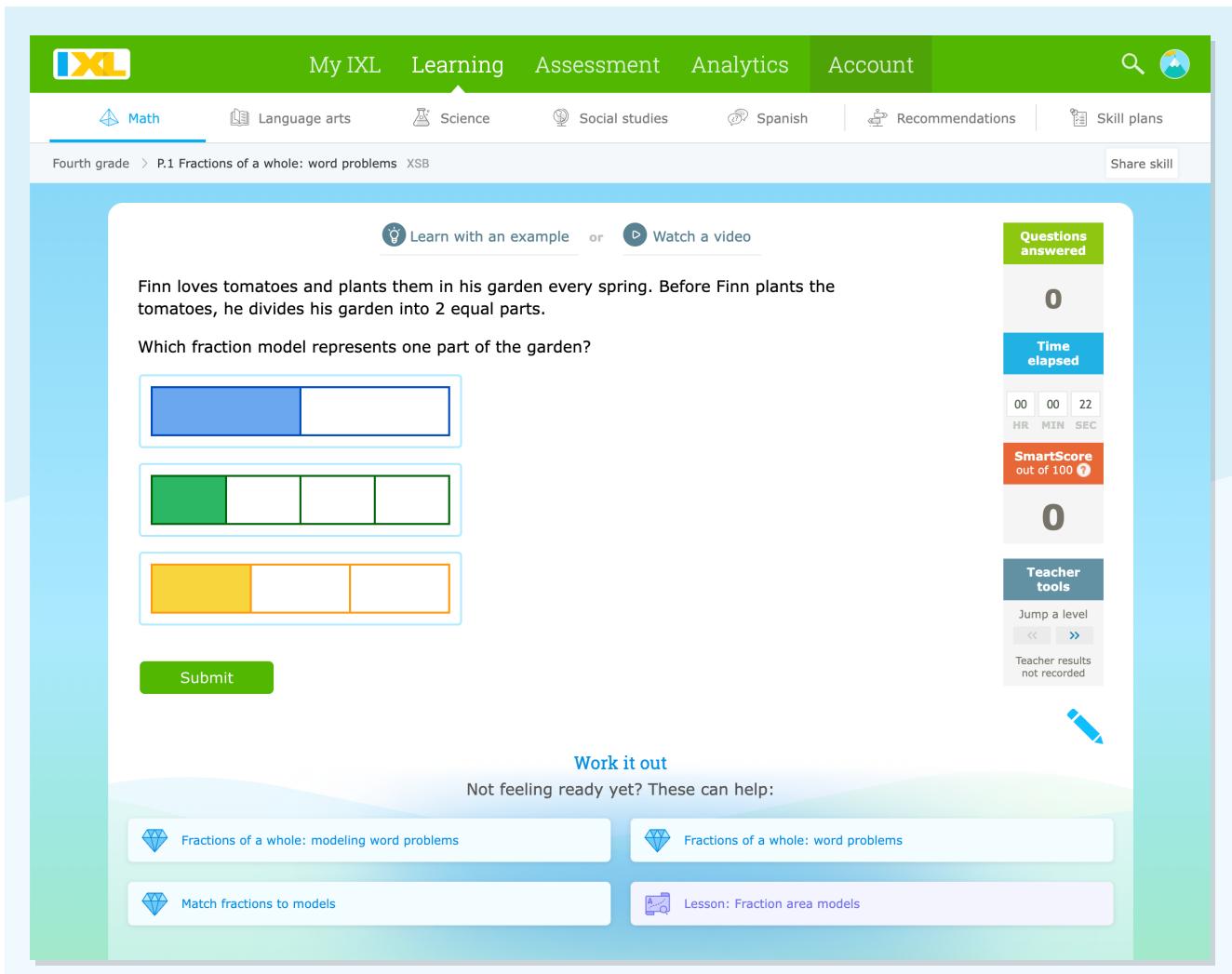
7/29 8/12 8/26 9/9 9/23 10/7 10/21 11/4 11/18 12/12 12/16 12/30 1/13 1/27 2/10 2/24 3/10 3/24 4/7 4/21 5/5 5/19 6/2 6/16 6/30 7/14

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Administrator reports contain data for every student on your site license and are not available through teacher accounts.

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For easy reference, you can also view the content on any of the other tabs, just like in your students' and teachers' accounts.



The screenshot shows a math problem for fourth grade: "P.1 Fractions of a whole: word problems XSB". The problem states: "Finn loves tomatoes and plants them in his garden every spring. Before Finn plants the tomatoes, he divides his garden into 2 equal parts." It asks, "Which fraction model represents one part of the garden?" Three options are shown: 1) A blue rectangle divided into 2 equal parts. 2) A green rectangle divided into 4 equal parts. 3) An orange rectangle divided into 3 equal parts. A "Submit" button is at the bottom. On the right, a sidebar shows "Questions answered: 0", "Time elapsed: 00:00:22", "SmartScore: 0 out of 100", and "Teacher tools" with a "Jump a level" button. A "Work it out" section offers links to "Fractions of a whole: modeling word problems" and "Match fractions to models".

Sign in often!

Your administrator account will help you manage your IXL site license and gain insights into all of your students.